

Page

User Manual Commencement Notice

Consultant Login



Step 1 Go to Commencement Notice

	≡	Nittin Bai [Architect]	nil	ness for a stationary boness of	hander 🌢
		Scrutiny Status	* 0 - 🗆 ×	All Proposals	* \$ - 🗆 ×
) Status					
Status					
Download		Rejected Opending Oprinting Pending		Pending Rejected Approved	
Pre Scrutiny		File No. Date Scrutiny Status Form C/7922 26/9/2011 Scrutiny Can Not Don	Î	File No. Date Status Imc/3240/Z01/W04/2017 20/9/2017 Scrutiny Pending	î
b Proposals		Form C/7921 26/9/2011 Scrutiny Can Not Don Form C/2234/13 18/7/2013 Scrutiny Can Not Don		IMC/3238/Z02/W06/2017 6/9/2017 Scrutiny Pending IMC/3237/Z01/W16/2017 6/9/2017 Scrutiny Pending	
D Parallel Flow		IMC/2957/Z07/W36/2011 5/5/2011 Drawing Failed In Rul	~	IMC/3235/Z01/W16/2017 17/8/2017 Scrutiny Pending	~
Query Details					
Commencement Notice]—	Go to Commencement Notice Tab			
Work Commencement		Memo	* 0 - 🗆 ×		
Plinth Level Inspection					
Completion Notice		File No. 😑 Memo No. Date 🔒 Amount F	Payment 🔨		^
Cccupancy Permit		IMC/3542/Z07/W32/2016 BPMSC/15254/16 24/12/2016 18000 IMC/3542/Z07/W32/2016 BPMSC/15253/16 24/12/2016 207795 IMC/3542/Z07/W32/2016 BPMSC/15252/16 24/12/2016 207895	Pay Now Pay Now Pay Now		
		IMC/3402/Z08/W30/2015 BPMSC/7391/16 2/7/2016 8040000	Pay Now		

Step 2 1 click on Work Commencement 2. Clicks on Intimate Work Notice



s s	status	~							
s C	itatus		۲	Enter keyword	Is to search for		2.Click On Inti Notice.	nate Work	Intimate Work
0			: 4	Permissior	File No	e Consultant	0 Owner's Name	CaseType	Proposal Date
	Download	<	*	30 Days	indore1	abc	fasf	New Detail Plan	31/10/2017
		_	*	30 Days	inodre	abc	abac@gmail.com	New Detail Plan	31/10/2017
P	Pre Scrutiny	<	*	30 Days	chandra123	chandra123	chandra123	New Detail Plan	31/10/2017
			*	30 Days	test1234	test1234	test1234	New Detail Plan	31/10/2017
P	Proposals	<	*	30 Days	test	asdas	sdfas	New Detail Plan	30/10/2017
			*	30 Days	test 5	wqeqwe	test 5	New Detail Plan	30/10/2017
P	Parallel Flow	1	*	30 Days	abc	wqr	we	New Detail Plan	29/10/2017
			*	30 Days	test3	abc	test	New Detail Plan	29/10/2017
) C	Query Details	<	*	30 Days	IMC/0008/Z08/W36/2016(Res-17)	Nitin Baj	1) M/S NAKODA REALTY , TARFE- SHRI AMIT S/O SHRI ANIL DHAKAD , 2) VIJAY KUMAR JAIN	New Detail Plan	29/12/2015
) C	Commencement Notice	\sim	*	30 Days	IMC/2524/Z07/W31/2015(Res-1)	Nitin Baj	SMT. SADHNA JAIN W/O SHRI	New Detail Plan	10/8/2015
		1	.Click	k On Work Co	mmencement		RAVINDRAKUMAR JAIN		
P	Plinth Level Inspection		xisti	ng Screen Sho	uld Be Open Or Display	Nitin Baj	M/S MANGLAM CONSTRUCTION (PARTNER) MR. SANJAY S/O SRI. MANAKCHAND MAROO	Additional/Alteration Plan	26/11/2015
-	Completion Notice	<	*	30 Days	IMC/1163/Z08/W36/2017(Res-10)	Nitin Baj	M/S CATCH REALTY PVT. LTD., TARFE DIRECTOR :- SHRI SANJAY S/O SHRI CHANDRAGOPAL LADDHA	Revised	14/3/2017
- 1 C	Occupancy Permit	4	*	24 Hour	IMC/2306/Z08/W35/2016(Res-4)	Nitin Baj	KAVITA BRALE D/O SHRI KAILASHCHANDRA BRALE	New Detail Plan	17/5/2016 🗸
		-	<						>

Step-3

- 1. After Clicking on intimate work Notice below Screen shot Screen is displayed
- 2. On this Screen Two Conditions Are Showing Yes and No

			Nittin Bai [Architect]	a alimenta de la com		
ŵ	Status	~	* Did you obtain Building permission online ?	⊖Yes ⊖No		
	Status		* Building Permission No.		Get Details	Appendix E-1 (Click here)
Ð	Download		* Sanctioned On		* Permission Valid Till Date	
Ð	Pre Scrutiny					
Ð	Proposals		* Date of Commencement of Work			
ŋ	Parallel Flow					Save & Intimate
Ð	Query Details					
ŋ	Commencement Notice		1.After clicking on Intimate Work Notic 2.There Are Two Condtion Yes And No	e Above Sacreen Display		
	Work Commencement					
Ð	Plinth Level Inspection					
Ð	Completion Notice					
말	Occupancy Permit					

Step -4

Case: - Yes Condition

1. If you have Online Building Permission then select 'yes'

2. If you select yes option then enter the Online Building Permission number

3. Then Entering the file number you will get the Building permission details sanction date and Permission Valid Date

4. In Date of Commencement Of work need to Enter Manually.

5. Here there are three tabs Drawing Plan Scrutiny Report and Building Permission on click there you can see

a) In drawing Plan you can see the .DWG File

Page 🖌



b) In Scrutiny Report you can see the Scrutiny Report

C) In building permission tab you can see the final note

		≡	Nittin Baj [Architect]		data and the		and a later a state of the later of the late
命	Status	~	* Did you obtain Bu online ?	ilding permission	If You Have O	nline Buil	ding permission Then Select YES
	Status		* Building Permissio	on No.	IMC/2524/Z07/W31/2015		enter the Building Permission No. Appendix E-1 (Click here)
D	Download		* Sanctioned On		20 August 2015		* Permission Valid Till Date
Ð	Pre Scrutiny				20 August, 2013		After Entering the File Number You will Get Your Bulding Permistion details
IJ	Proposals		* Date of Commend	cement of Work	12/10/2017		Sanction Date and Permission Valid Till Date
IJ	Parallel Flow						Commencement Of work Need To Enter
Ð	Query Details		Application Details	Documents			maniualy
D	Commencement Notice		Case Type New Detail Plan		File Number IMC/2524/Z07/W	V31/2015	Nature Of Proposal 1.On Clicking On Regging Paln you can See it.
	Work Commencement						2.Clicking On Scrutiny Report you can see the Report
Ð	Plinth Level Inspection		Consultant (Archited Details of Building F	ct/ Structural Engine Permission	er/ Supervisor)		Sanction Details 3.Clicking on Building Permission You can see the Final Note.
Ð	Completion Notice		Auchter				Sanction Issued On Date 20 August, 2010
Ð	Occupancy Permit		Reg No. Mobile No.	NittinBaj Arch/07/2015 9755532121	-2018		Drawing Plan Scrutiny Report Building Permission

Step- 5

Here after entering the date of commencement of work, Need to click on Appendix E-1 on clicking on it you will get notice commencement of work. Download the file and fill it.

			Nittin Baj [Architect]		مندل	atha			
匬	Status	~	* Did you obtain Bu online ?	uilding permission	● Yes ○ N	0			
	Status		* Building Permissio	on No.	IMC/2524/	Z07/W31/2015		Appendix E-	1 (Click here)
Ð	Download		* Sanctioned On		20 August,	2015	-	* Permission Valid Till Date 20 August, 2018	
Ð	Pre Scrutiny						-	After entering the Date of commencement of work	
Ð	Proposals		* Date of Commend	cement of Work	12/10/201	7		On clicking on It you will get Notice Of Commencement of Work Download the File And	
말	Parallel Flow							Fill it.	
및	Query Details		Application Details	Documents					
ŋ	Commencement Notice		Case Type New Detail Plan			File Number IMC/2524/Z07/W31	/2015	Nature Of Proposal Residential	
	Work Commencement								
ŋ	Plinth Level Inspection		Consultant (Archited Details of Building F	ct/ Structural Engine Permission	eer/ Supervisor)			Sanction Details	
Ð	Completion Notice		Architect					Sanction Issued On Date 20 August, 2015	
Ð	Occupancy Permit		Name Reg No. Mobile No.	NittinBaj Arch/07/2015 9755532121	5-2018			Drawing Plan Scrutiny Report Building Pe	rmission

Step- 6

After filling the download file.

Need to go to Document tab.

1. Attaché the filled file.

2. Click on attach file logo there u get a option to attach file.

3. In file name tab you can see the file name of your attachment.

4. in View tab you can see the attached file.



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			Nittin Baj [Architect]	Listerature d	lille, et lle		al anterior a des	naa hinder 🕘 i
ŵ	Status	~	Did you obtain Building permission online ?	• Yes No				
	Status		* Building Permission No.	IMC/2524/Z07/W31/	2015			Appendix E-1 (Click here)
Ð	Download		* Sanctioned On	20 August 2015	-	* Permission	Valid Till Date	20 August 2018
Ð	Pre Scrutiny			20 August, 2013				20 August, 2010
Ð	Proposals		* Date of Commencement of Work	12/10/2017				
Ð	Parallel Flow							
말	Query Details		Application Details Documents Document Name		Attach File		File Name	\sim
Ð	Commencement Notice		Appendix E-1				31st.pdf	View
	Work Commencement		After The Filling of Appendix E-1		J		♥	र
Ð	Plinth Level Inspection		You Have to Attach the filled form Fr Tab	om Document	By Clicking	On attach	Here You Can See the Attached file name	From Here you can see the attached file
말	Completion Notice				to attach th	e file		
Ð	Occupancy Permit							

Step-7

On clicking save and intimate button file will go to concern Building Inspector. In this console he can see the proposal

			Nittin Baj [Architect]	a alternation	lean He		hanna hann an 🎱
命	Status	\sim	* Did you obtain Building permission online ?	• Yes No			
	Status		* Building Permission No.	IMC/2524/Z07/W31/201	5		Appendix E-1 (Click here)
IJ	Download		* Sanctioned On	20 August 2015	-	* Permission Valid Till Date	20 August 2019
Ð	Pre Scrutiny			20 August, 2013			20 August, 2010
ł	Proposals		* Date of Commencement of Work	12/10/2017			Save & Intimate
Ŀ	Parallel Flow						
Ð	Query Details		Application Details Documents Document Name		Attach File	File Name	Д
3	Commencement Notice		Appendix E-1		Ø	31st.pdf	View
	Work Commencement						V
2)	Plinth Level Inspection					Clicking on Building In where he c	Save & Intimate File Will go to concern specter . can see the proposal
Ŀ	Completion Notice						
Ŀ	Occupancy Permit						

Step-8 In Building inspectors console he can see the file details and Attached Document.





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	≡	Suresh Chouhan [Building	Inspector (HO), Zone	<u>+071</u>	lin li	يليول وروا ور	nu datu.	funder@	
Status	~	* Did you obtain Build online ?	ling permission	● Yes ◎ No		Building Inspecter Re Commencement Tab	eceive the file from Arc	itect in Work	î
Status		* Building Permission	No.	IMC/2524/207/W31/203	15				
Proposals		* Sanctioned On		20.1		* Permission Valid Till Date			
Parallel Flow				20 August, 2015			20 4	August, 2018	
Outward		* Date of Commencen	nent of Work	12/10/2017					
Memo List									
Commencement Notice		Application Details	Documents						
Work Commencement		Case Type		File Number	er 07 AW31 /2015		Nature Of Proposal Residential		
Plinth Level Inspection	<			1000/2024/2	5774052/2015		NesiGendar		
Completion Notice		Consultant (Architect/ Details of Building Per	Structural Engine	eer/ Supervisor)		Sanction Details			
Occupancy Permit						Sanction Issued On Date	20 August, 20	015	
Profile		Architect Name Reg No. Mobile No.	NittinBaj Arch/07/2015 9755532121	j-2018		Drawing Plan	Scrutiny Report	Building Permission	~
	Exercise Concernent Status Proposals Parallel Flow Outward Outward Commencement Notice Printh Level Inspection Completion Notice Occupancy Permit Frofile Commencement Profile Commencement Profile Completion Notice Completion Notice Profile Profile Completion Notice Profile Profile	Status Proposals Parallel Flow Outward Outward Commencement Notice Plinth Level Inspection Occupancy Permit Completion Notice	Status Status Proposals - Parallel Flow - Outward - Memo List - Commencement - Plinth Level Inspection - Completion Notice - Consultant (Architect) Dicupancy Permit Porfile	Status Did you obtain Building permission online ? Status * Did you obtain Building permission online ? Status * Building Permission No. Proposals Qutward Outward Memo List Commencement Notice Plinth Level Inspection Completion Notice Occupancy Permit Architect Name Name NittinBaj Reg No. Architect Name NittinBaj Reg No. Architert Nobile No. 9755532121	Status Did you obtain Building permission online ? Building Permission No. MC/2524/207/W31/203 Building Permission No. MC/2524/207/W31/203 Sanctioned On 20 August, 2015 Sanctioned On 20 August, 2015 Date of Commencement of Work 12/10/2017 Work Commencement Mc/2524/27 Parallel Flow Completion Notice Consultant (Architect/ Structural Engineer/ Supervisor) Details of Building Permission Consultant (Architect/ Structural Engineer/ Supervisor) Details of Building Permission Architect Name NittinBaji Reg No. Archy07/2015-2018 Mobile No.	Status * Did you obtain Building permission online ? * Yes No Status * Did you obtain Building permission online ? * Yes No Status * Building Permission No. Mc/2524/207/W31/2015 Proposals * Building Permission No. Parallel Flow 20 August, 2015 Image: Status Outward * Date of Commencement of Work 12/10/2017 Image: Status Work Commencement Vork Commencement Vork Desal Plan Image: Status Image: Status Plinth Level Inspection Consultant (Architect/ Structural Engineer/ Supervisor) Image: Status Status Occupancy Permit Architect Name NittinBaj Reg No. Archy07/2015-2018 Mobile No. 9755532121	Status * Status * Proposals * Parallel Flow * Outward * P	Survey Convencement Survey Chousenance Survey C	Statis > Did you obtain Building permission Status > Did you obtain Building permission Status > Did you obtain Building permission Proposals > Proposals > Parallel Flow Outward > Outward > Outward > Date of Commencement of Work 12/10/2017 Proposals > Proposals > Parallel Flow > Outward > Outward > Application Details Documents Documents Profile Consultant (Architect/ Structural Engineer/ Supervisor) Details of Building Permission Sanction Details Conpletion Notice Consultant (Architect/ Structural Engineer/ Supervisor) Details of Building Permission Sanction Details Coupancy Permit Architect: Name Name NittinBal Reg No. Architect Note Note Note Details of Building Permission Details of Building Permission Details of Building Permission Details of Building Permission Details of Buil

Step-9

Case: - NO Condition

1. If you don't have Online Building Permission then select 'NO'

2. If you select NO option then enter Manual Building Permission number

3. After entering the file number you have to enter the Building permission sanction date and Permission Valid Date

4. In Date of Commencement Of work need to Enter Manually.

5. Here consultant needs to enter the application details manually

a) Consultant type, name, Registration number, Mobile number.

b) In Building Details need to enter the values manually Building name, Building use, building sub use, No. of floor.

		Nittin Bai [Architect]		Labora L	And the second	هادرون	han		der 🕘 i
A Status	~	* Did you obtain Building online ?	permission .	🔍 Yes 💿 No	If you dont have after that follow details manium	ve online building permiss wing sceen should open, i aly	sion then select NO. there you have to ente	r the all	
Status		* Building Permission No		test1234		Enter Building Permis	sion number	Appendix	E-1 (Click here)
길 Download		* Sanctioned On		02 October, 2017		* Permission Valid Till Da	ate C	2 October, 2020	
Pre Scrutiny		* Date of Commencemer	nt of Work	02/10/2017		You hav eente rth Maiually	e Date of sanction		
Proposals				03/10/2017		You have to ente	er the Commencement	of Work date her	e
Parallel Flow		Application Details	nen <mark>inten - H</mark> e	re You have to Enter I	he Applicant details N	laiually ,select the cinsult	ant from List,enter nan	e ,Regisrtaion ,M	obile number
Query Details									
Commencement Notice		Consultant (Architect/ St Details of Building Perm	ructural Engine	er/ Supervisor)		Building Details	Here you Have to En	te r the building	details maiually
Work Commencement						Building Name	test1234		
Plinth Level Inspection		Architect	Architect	\checkmark		Building Use	Residential	$\overline{\lor}$	
h Completion Notice		Name	test1234			Building Sub Use	Pesidential (d	velling)	
Completion Notice		Reg No.	test1234			No officer	Residential (di	vening) 📑	
Occupancy Permit		Mobile No.	3344556677			No. or noors	2		
						Ourse Dataila			
						Owner Details			



Step-10

C) In Site Address need to enter the Site details manually Zone, Ward, Colony, Plot No.

D) In Owner Details need to Enter the Owner Name,e-MailID, Mobile number, Aadhar Number

			Nittin Baj [Architec	u	القرادين المراجع	1001. dame for 1. d
			Name		Building Use	Residential 🔽
	Statuc	~	Des Ma	test1234	Building Sub Use	Residential (dwelling)
ш	o ca ca ca		Reg No.	test1234	No. of floors	2
	Status		Mobile No.	3344556677		,
Ð	Download					too Marchana to Patro the Name of
IJ	Pre Scrutiny		Site Address	Here You have to Enter the Site Details	Owner Details	fare You have to Enter the Name of Dwner,Mail,Mob.Number Aadhar No.
Ð	Proposals		Zone	Mainually,Zone,Ward,Colony,Plot No.	Name	test1234
IJ	Parallel Flow		Ward	Ward-29	Email Id	test1234@gmail.com
IJ	Query Details		Colony	Scheme No. 54, Sector G (Type-F)	Mobile No.	3455666777
및	Commencement Notice		Plot No.	(NV) P-9	Aadhar No.	233445556666
	Work Commencement					
Ð	Plinth Level Inspection					
민	Completion Notice					
및	Occupancy Permit					

Step-11

After entering the all the details need to click on Appendix E-1 on clicking on it you will get notice commencement of work. Download the file and fill it. And submit it using Document tab. Please ref. the Step No. 5 Image.

Step-12

Here in NO Condition Consultant need to Attach Copy of sanction Plan, Copy of Building Permission, Photograph of constructed area showing set backs on four sides. And Appendix E-1

		≡	Nittin Baj [Architect]		a the second		والمريد ومعادة أورو رواري		
			* Building Permission No.		test1234			Apper	ndix E-1 (Click here)
٦			* Sanctioned On		02 October, 2017	m	* Permission Valid Till Date	02 October, 202	0
	Status								
h	Download		* Date of Commencement of	Work	03/10/2017				
h	Pre Scrutiny			1					
1	Proposals		Application Details Docur Document Name	nents		Attach File	File Name		
	Parallel Flow		Copy of sanctioned plan			Ø	31st.pdf		View
			Copy of Building permission			Ø	Air ticket Hyd 02 sep.pd	f	View
	Query Details		Photograph of constructed are	a showing sett	ackson four sides	Ø	Onward Journey Ticket [Details 1 sep .pdf	View
1	Commencement Notice		Appendix E-1			Ø	vijaywad.pdf		View
	Work Commencement		77						
1	Plinth Level Inspection		Here You have to Attach the	Four Docum	et Conv.1.Conv.Of Sanc	tion Plan.2.Copy	of Building		
h	Completion Notice		Permission, 3. Photograph O	Constructed	area showing SetBacks (On four side,4.App	pendix E-1		
1	Occupancy Permit								

Step-13

On clicking save and intimate button file will go to concern Building Inspector. In this console he can see the proposal





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			Nittin Bai [Architect]		al astrony day	k, an He		han <u> h</u> u let 🌢
ඛ	Status	~	* Did you obtain Bu online ?	ilding permission	• Yes No			
	Status		* Building Permissio	on No.	IMC/2524/Z07/W31/201	5		Appendix E-1 (Click here)
IJ	Download		* Sanctioned On		20 August 2015	-	* Permission Valid Till Date	20 August 2018
2	Pre Scrutiny				20 August, 2015			20 August, 2010
2)	Proposals		* Date of Commend	ement of Work	12/10/2017			Save & Intimate
bj	Parallel Flow			1				
1	Query Details		Application Details	Documents				
5	Commencement Notice		Document Name Appendix E-1			Attach File	File Name 31st.pdf	View
	Work Commencement						citatian an	
5	Plinth Level Inspection						Building In where he of	specter . specter spectar
1	Completion Notice							
1	Occupancy Permit							

Step-14

In Building inspectors console he can see the file details and Attached Document.

		≡	Suresh Chouhan [Buildin	ig Inspector (HO), Zone	<u></u>	litera di		معاليطه الد	. funder (Dud
ඛ	Status	~	Did you obtain Building permission online ? Building Permission No. Sanctioned On Date of Commencement of Work				Building Inspecter Receive the file from Arcitect in Work Commencement Tab			^
	Status									
IJ	Proposals				20 August 2015	-	* Permission Valid Till Date	20 0.00	20 August 2018	
D,	Parallel Flow				20 August, 2015			20 AUE	3051, 2010	
Ð	Outward				12/10/2017					
IJ	Memo List									
ŋ	Commencement Notice		Application Details	Documents						
	Work Commencement		Case Type New Detail Plan		File Number IMC/2524/207/W31/2015			Nature Of Proposal Residential		
IJ	Plinth Level Inspection									
Ð	Completion Notice		Consultant (Architec Details of Building P	t/ Structural Engine Permission	/ Supervisor)		Sanction Details			
Ð	Occupancy Permit		Archizon				Sanction Issued On Date	20 August, 2015	5	
L	Profile		Name Reg No.	NittinBaj Arch/07/2015	j-2018		Ē	۲	®	
			Mobile No.	9755532121			Drawing Plan	Scrutiny Report	Building Permission	~