BUILDING PERMISSION

Standard Operating Procedure (SOP) for the Building Permission



Introduction

- Industry can Apply for Building Permission ,URL www.invest.mp.gov.in
- Industry can file Intention and Apply for Common Application Form (CAF) before apply for building permission.
- MPIDC provide building permission within a IDC Industrial Area.

Step-1(Apply for Intention)

1.Please enter URLwww.invest.mp .gov.in

2.Click on Login Button & login through Investor/Vend or/Contractor Login.

3.Enter User id & password.



Industry can apply for Intention from the left menu



Click on Add New Intention



1.lf Industry exist within a MPIDC Industrial Area, Please select the Industrial Area & Lease Number to proceed for Intention.

2.If Industry does not exist in MPIDC Industrial Area, Please click on Apply Intention button.

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Intention to Invest	•						
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Water Connection	Sr	#	Lease no.	Industrial Area	Plot No.	Plot size	Lease Date
🗑 Intention List				Please 5	Select Industrial Area		
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Change Request List	Continue	and add in	stantion detail				

1.Enter all the details & click on save button.

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Add/Edit Intention Details								
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1.Intention is Auto Approved & click on Apply for CAF.

2.Industry canView Intention& Intention List



Industry can fill CAF form.

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Website URL :*	Firm helpdesk Number :*	Firm Email ID :
10p/hww.colton.com	0602587410 :	drote ntin@griat.com

Verify the Address details.





Enter Contact Details.

Project Name: PR21102200 Application Date: 22/102021	103.				
Organization Details Address	Detail Commit(Noal Project.Detail 1	Number Lang Detail Investment Detail			
Contact Information (Dire	ctor/Partner/Proprietor details)				
Contact Information (Dire	clor/Partner/Proprietor details)	Designation:		Date of Birth :	
Contact Information (Dire	clor/Partner/Proprietor details)	Designation: Managing Director	*	Date of Birth : 1743-1660	
Contact Information (Dire	clor/Partner/Proprietor details)	Designation: Nanaging Director Ensall No.	v	Date of Birth : 17(1):1660 Aadhaar Number (Lest 4 Digit Only) :	



Verify the project details.

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Line of Activity	Pollution Category	Proposed Date of Operation
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District	Tehsil	Wilage City :

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B)

Enter Manufacturing detail (in case of Line of Activity is Manufacturing

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Proceed for payment through Online & NEFT/RTGS mode.

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1.Enter Net banking Details and Proceed.

2.Please Download system challan from NEFT/RTGS mode and proceed.

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Please click on apply for service.



Click on Add Services

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Select Multiple services & click on button proceed for selected services.

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kles	Sr. No.	Apply	Name of Services	Name of Department	Instruction	Work Flow	Payment Instruction
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Click on Apply button





Check the instruction & proceed.



1.Fill Building Permission form and click on save & next button.

Building Construction Plan Approval Form		
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Investment Details		
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and Details		10
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Please check the Application PDF & proceed for esign.









1.Industry can check the Building Permission fees details as per head wise.

2.Industry can make the payment through online (credit/debit/ net banking) or NEFT/RTGS mode.

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1.After payment has been successfully completed, industry can download the receipt & invoice of the building permission.



Step- 27 (Approving Authority)

Approving Authority can login through Prayas.



Step- 28 (Approving Authority)

Switch to SWS

Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been successfully verified by Super Administrator, Please verify your own details and in case of any concern please do contact the verifical Your record has been super Administrator, Please verify your own details and in case of any concern please do
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Step- 29 (Approving Authority)

Click on Action Button for scrutiny of Application

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Step- 30 (Approving Authority)

1.Verify the entered details & take action on the Application.

2.In case of Rejection remark should be mention & save.

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Step- 31 (Approving Authority)

1.Upload the Demand Letter.

2.Please Enter amount according to Head wise and save.

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Step- 32 (Approving Authority)

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Industry can login by entering user id & password.





Click on Intention list.



Click on Project Number.





Click on Pay now option to make second payment.

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Invoice No : 1012201000008 | Invoice Date : 36/01/2022



After Payment has been completed, Industry can download payment receipt & invoice.



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Step- 38 (Approving Authority)

Approving Authority can login through Prayas.



Step- 39 (Approving Authority)

Switch to SWS

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Step- 40 (Approving Authority)

Click on Action Button for scrutiny of Application

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Step- 41 (Approving Authority)

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Step- 41 (Approving Authority)

Status of Application has been change.

Industry can download the Building permission letter.

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