

## **DETAILED ADVERTISEMENT**

### **Appointment for the following post on contractual basis**

The MPSIDC (MP State Industrial Development Corporation Limited) Bhopal, a Corporation of Government of Madhya Pradesh under Department of Industrial Policy & Investment Promotion intends to make appointment for the following role on contractual basis under consolidated pay mode. The initial period of engagement would be for a period of 1 year, which may be extended at the sole discretion of MPSIDC.

The post wise vacancies are as under:-

<b>S.no</b>	<b>Role</b>	<b>No. of Position</b>	<b>Consolidated Pay per month (approx)</b>
1	Company Secretary	01	50,000
2	Chief Financial Officer	01	80,000

**Note: -**

- 1) Desirous applicant may visit :- <https://invest.mp.gov.in/> (“recruitment” tab)
- 2) MPSIDC reserves the right to appoint or not to appoint for any post for any reason.
- 3) For the above mentioned posts only Indian citizen can apply.
- 4) Any attempt to influence for his/her candidature in any form shall be the ground for rejection.

## General Terms & Conditions of appointment on contractual Basis:-

### 1. Minimum Educational & Experience Requirements:-

S.no	Position	Qualification Experience Required and other details
1	Company Secretary	Member of Institute of Company Secretaries of India with at least minimum 05 years of relevant working experience.
2	Chief Financial Officer	CA/ICWA along with minimum 10 years of working experience or should be M.com, LLB & having minimum 20 years of working experience in the field of Finance, Accounts and Audit work in any financial Institute.

### 2. Age Limit

- 2.1 Maximum age limit shall not be above 50 years as on 01.01.2022.
- 2.2 Relaxation in the Maximum age limit of up to 10 years is provided to the applicants who have worked for Government/ Semi Government/ Public Sector organizations

### 3. How to apply:-

- 3.1 Applications shall be received by MPSIDC through online mode only. Applicants are required to send print of uploaded application to MPSIDC though post.
- 3.2 The applicants would be required to register on the portal <https://invest.mp.gov.in/> (“recruitment” tab) and download the application forms.
- 3.3 The applicants would be required to upload the scanned form on the portal using their details filled at the time of Registration.

**3.4** The print of the uploaded application is to be sent at the following address through post

To,  
The Managing Director  
MP State Industrial Development Corporation Ltd,  
AVN Tower  
192 Zone 1 Maharana Pratap Nagar  
Bhopal 462011

**3.5** Applications shall be uploaded in the application format available on the website.

**3.6** Applications must contain copy of all supporting documents e.g. age, educational qualifications, experience etc. and the declaration.

**3.7** The verification of submitted documents with the original documents would be taken up for the short listed candidates, at the time of interview.

#### **4. Application fee and other charges**

**4.1** There shall be no application fees.

#### **5. Merit, Selection and Appointment**

**5.1** All applications received till closing date shall be primarily scrutinized by the officers and candidates shall be shortlisted by the competent authority for onward interview. List of shortlisted candidates shall be notified on the portal.

**5.2** All shortlisted candidates shall be informed well in advance for venue and date of interview through notice on the portal and e-mail.

**5.3** After completion of interview by the empowered committee a final post wise selection list shall be declared and notified on portal. The corporation may issue appointment order on contractual basis from this selection list if deemed fit.

**5.4** If on the evaluation the score obtained for two or more candidates are same then determination of merit shall be as under, i.e. preference will be given to candidates securing higher marks/grades in the last qualifying degree or post-

graduation (as applicable). In case of same marks/grades, the person with higher number of years/months of experience shall be given preference.

## 6. General Conditions Regarding Eligibility

- 6.1 The candidate should be an Indian.
- 6.2 The Candidates working in Government/Semi Government/Public Sector organizations, satisfying the eligibility criterion, education and age, shall have to produce NOC from employer on or before the joining.
- 6.3 Selection of any candidates to any post shall not be any right for the appointment to the post.
- 6.4 In case of retired personnel, he/she shall be paid honorarium instead of consolidated pay on pay-pension basis.
- 6.5 For the Employees of Government/ Semi Government/ Public Sector organizations relaxation in eligibility for age is provided up to 10 years.

## 7. Important dates:-

S.No	Activity	Date
1	Opening of portal for Application	22.08.2022
2	Last Date of Application filling	31.08.2022
3	Calling for interview	As displayed on portal & other means of communication.
4	Declaration of selection list	As per the decision of the corporation after concluding the interview phase.

- \* Any attempt to influence for his/her candidature in any form, shall be the ground for rejection.